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DRAFT 1-12-72

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : CIA Archival Program

- 1. We need an Archival Program in CIA to insure the care and preservation of the records necessary to document the activities of the Agency.
- 2. I would like for you to take the responsibility for establishing the Archival Program and appointing the CIA Archivist to be responsible for its operation.

William E. Colby Executive Director-Comptroller

## SECRET